

Apply for Your FSA ID (Electronic Legal Signature)

Before you sign the FAFSA (The Free Application for Federal Student Aid) form online, you'll need an FSA ID.

PARENT/GUARDIAN and STUDENT both need to complete their own FSA ID:

FAFSA – 1-800-433-3243

1. Go to fsaid.ed.gov
2. Click on green box CREATE YOUR FSA ID NOW (Remember Parent and Student each must have an FSA ID)

3. 1st tab: Create a FSA ID.

Email Address: _____

USERNAME: _____

PASSWORD: _____

Click green box: CONTINUE

**Keep this
information
in a safe
and private
location.
DO NOT share
with anyone!**

4. Personal Information Page:

Fill in your Name: _____ Date of Birth _____

and Social Security Number _____ **(Keep this sheet of paper private!!)**

Click green box: CONTINUE

5. Profile Information Page:

Enter Mailing Address: _____

Enter Mobile Number _____ (can be used to reset account)

Click green box: CONTINUE

6. Challenge Question Page:

1Q - _____

1A - _____

2Q - _____

2A - _____

3Q - _____

3A - _____

4Q - _____

4A - _____

Click green box: CONTINUE

Save Key:

7. DOUBLE CHECK all your information to be sure it is correct!!

You'll need to read the terms and conditions and check the blue box to verify that the information you provided is accurate.

Click green box: CONTINUE

8. If you entered a mobile number (step 5) you will receive a verification code. Enter the Secure Code.

Click green box: SUBMIT

9. Now do the same for your email address (Step 3) with the code sent to your email.

Click the green box: SUBMIT

*****Congratulations, you are done with the 1st step!!**

(The FSA ID may take the Social Security Administration 1-3 days to verify your information.)

*******Now go to fafsa.gov (Federal Student Aid site) to start the application form.**

9/16/20